



**OTC 2012 EARLY MOVE IN APPLICATION**

**Hospitality Space:** \_\_\_\_\_

**Need to move in early?**

No problem, complete the information below and e-mail to Brittany Ward at [ward@reliantpark.com](mailto:ward@reliantpark.com) or fax at 832.667.1748.

**Company Name and OTC Booth #:** \_\_\_\_\_

**Days(s):** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Address (No P.O. Box):** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date of early move in:**

Friday, April 27, 2012  
Time (open 11:00 a.m. - 3:00 p.m.): \_\_\_\_\_

Saturday, April 28, 2012  
Time (open 11:00 a.m. - 3:00 p.m.): \_\_\_\_\_

Total Hours: \_\_\_\_\_

Total Cost: \_\_\_\_\_  
(\$100.00 per hour)

**Details of move-in:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Visa                       MasterCard                       American Express                       Discover

Total: \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp date \_\_\_\_\_

Name on Card \_\_\_\_\_

CC Billing Address \_\_\_\_\_

Billing Phone # \_\_\_\_\_ Vcode (4 digits on back of card) \_\_\_\_\_

Authorized Signature \_\_\_\_\_

***I agree to pay the above amount according to card issuer agreement.***

**If paying by bank check or money order, please make payable to RELIANT PARK and send attention to Brittany Ward, SMG - Reliant Park, One Reliant Park, Houston, TX 77054.**

Please know clients are only permitted to move in at the designated times listed above and must submit payment prior to moving in, there will be **NO EXCEPTIONS**. We will accept early move in applications through **Thursday, April 26, 2012**.